

## Women's, Gender, and Sexuality Studies 2325

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To: Getson, Jennifer <getson.3@osu.edu>; Sreenivas, Mytheli <sreenivas.2@osu.edu>  
Cc: Fredal, James <fredal.1@osu.edu>; Downing, Molly <downing.211@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good afternoon,

On Wednesday, January 31<sup>st</sup>, the Themes I Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Health and Wellbeing reviewed a course proposal for WGSS 2325.

The reviewing faculty did not vote on the proposal as they would like the following points addressed:

- a) The reviewing faculty ask that the department include in the syllabus the GEN Theme: Health and Wellbeing Goals and ELOs, as well as a short explanation of how this course, in particular, meets those goals and ELOs. In addition to being a [requirement of all General Education courses](#), the reviewing faculty are specifically interested in the explanatory paragraph, as they are currently unable to discern how the course will enable students to achieve the ELOs.
- b) The reviewing faculty ask that the department provide more information on both the syllabus and the GEN Submission Form about how the course topics and weekly readings associated with those topics will connect to and support students' achievement of the ELOs.
- c) The reviewing faculty ask that the department provide additional information on the readings. While there are chapters from a variety of books referenced in the course schedule (syllabus pgs. 8-10), they are unable to determine if these come from books that are required for students to purchase or whether the readings will be uploaded to Carmen.
- d) The reviewing faculty ask that the department provide more information in the description of the assignments (syllabus pgs. 3-4) about how the course activities connect to the goals and ELOs of the GEN Theme category. They note that there is some information about this in the GEN submission form, and suggest that bringing some of that information into the syllabus could be helpful for making each assignment's focus clear to the students.
- e) The reviewing faculty ask that the department provide more information about the type of writing that will be expected of students in the journal entries (formal, informal, required length, etc.). As these constitute a large portion of the assessment of students' achievement of the GEN goals and ELOs, the level of these assignments will help to determine how they contribute to students' advanced study of the theme.
- f) The reviewing faculty request that the department reconsider the proportion of the course grade that is attached to each assignment, and how that is related to the ways in which each assignment will reflect students' mastery of the GEN ELOs. They note that students could opt out of the symposium assignment or the journal assignment altogether, and still receive a passing grade for the course.
- g) The reviewing faculty request that the department remove references to online instruction in the course syllabus (pg. 5 "discussion boards", pg. 6 "this online class", etc.), as pg. 2 states that this is a syllabus for an in-person course.
- h) The reviewing faculty recommend that the unit use the most recent version of the Student Life Disability Services Statement (syllabus, pg. 7), which was updated to reflect the university's new COVID-19 policies in August 2023. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- i) The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and

can be found here on the [ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.

j) The reviewing faculty ask that the department provide a cover letter detailing the changes that have been made to the proposal in response to the feedback above.

I will return WGSS 2325 to the department queue via curriculum.osu.edu in order to address the reviewing faculty's requests.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Jim Fredal (faculty Chair of the Themes I Subcommittee; cc'd on this e-mail), Molly Downing (faculty Chair of the Health and Wellbeing TAG; also cc'd on this email), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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